



RRP1100 – First Year Seminar Syllabus Spring 2022

Instructor Information

Name: Chad Smith
Office Hours: Tuesdays and Thursdays from 9:30-11:00am (face-to-face or on Zoom) or by appointment
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Class Time & Location: 12:30-1:50pm Thursdays in Media & Communications Room 269B



Keep up with RaiderReady on Social Media

Like RaiderReady on Facebook and follow @RaiderReady on Twitter and Instagram to stay up-to-date about announcements and helpful tips to make your first year a success.

Course Purpose: Why RaiderReady?

The primary goal of **RaiderReady** is simple – we want you to be successful at Texas Tech University. **RaiderReady** will provide you an opportunity to connect with university faculty and staff in a small classroom setting. Through your enrollment in this course, you will acquire tools necessary for success in your academic endeavors, enhance your studying and learning abilities, engage in the critical thinking process, and become an active member in the Texas Tech community. The skills you develop from this course are essential for your achievement at the university.

RaiderReady is taught within a seminar format. This is an active learning style – involving you in reading, questioning, activities, discussion, and more. Interaction and community are key concepts and foundations of this course. Do not expect to sit back and listen to your instructor lecture. Be prepared to be actively involved with your instructor and fellow classmates.

Learning Outcomes: What Will I Learn From This Course?

Student Learning Objectives	Assessment Methods
Demonstrate the ability to employ effective learning strategies (e.g. active listening, note taking, study skills).	Instructor evaluation of in-class activities and discussions. Student completion of self-reflection writing activities.
Engage in effective and professional communication with faculty, staff, and peers.	Instructor evaluation of in-class activities and discussions. Completion of individual meeting with instructor.
Integrate elements of wellness (physical, social, financial) and time/stress management into daily student life.	Instructor evaluation of in-class activities and discussions. Student completion of self-reflection writing activities.
Identify and use resources available at Texas Tech to support student success, safety, and wellness	Student completion of campus resources presentation.
Examine and adjust level of personal responsibility related to choices, actions, and consequences to decision making.	Instructor evaluation of in-class activities and discussions. Student completion of self-reflection writing activities. Completion of individual meeting with instructor.

Course Materials: What Will I Need For This Course?

- **Course Text:** RaiderReady: Unmasking the Possibilities of College Success (link also on Blackboard)
 - <https://raider.pressbooks.pub/raiderready/>
- **Academic Planner** (provided)

Course Grading: What Will I Need To Do To Be Successful?

Assignment	Total Percentage	Grade Distribution
Course Activities/Assignments	30 %	A - 90-100 B - 80-89 C - 70 - 79 D - 60 - 69 F - 59 points and below
Attendance (2.5 points per class)	20%	
Individual Meeting (1 meeting)	15 %	
Resource Scavenger Hunt	20 %	
Success Roadmap Reflective Writing Assignment	15 %	

Course Activities (50%)

You are expected to take an active role in your own learning experience in this course. Throughout the course of the semester, your instructor will assign activities to you for a grade. The points you earn for your participation in these activities will be added together for a total of 50 possible points.

Individual Meeting (15%)

Your instructor wants to ensure that you are on the path to success. In an effort to make sure you are getting acclimated to campus and to provide you with individualized tips, you will meet individually with your instructor this semester. This meeting is designed to be helpful for you as you continue into the semester and to help guide you to those resources from which you can most benefit. **My scheduled office visit is:** _____

Campus Resources Scavenger Hunt (20%)

As TTU students, it is important that you engage with the campus and community and familiarize yourself with the many resources available to you. You will work in groups of 2-4 to complete the resource scavenger hunt. Through this activity, you will:

- Identify campus resources, services, and opportunities that enhance classroom learning and inform their educational decision-making
- Develop skills in locating and gathering information
- Practice a range of strategies that develop and demonstrate effective critical thinking and communication skills
- Exhibit problem-solving and teamwork skills by conducting group project
- Form social groups that provide the peer support necessary for a successful college experience

Success Roadmap (Reflective Writing Assignment) (15%)

Throughout this course, you will be actively involved in learning and integrating practical applications to promote success. At the end of this course, you will reflect upon your journey as a student at Texas Tech. You will think about your experiences, both inside and outside the classroom, and explain how the course content has assisted you on your road to success.

RRP 1100 Spring 2022 Content Schedule

Please note that changes may be made to this content schedule at the discretion of the course instructor.

Week	Date	Course content/activities	Weekly Readings
1	January 13 th	You and Your College Experience	Chapter 1
2	January 20 th	Staying Motivated, Organized, and on Track Risk Intervention & Safety Education (RISE)	Chapter 2
3	January 27 th	Listening, Taking Notes, and Remembering Learning Center – Note-taking and Learning Styles <i>Individual meetings start this week</i>	Chapter 3
4	February 3 rd	Types of Thinking, Reading to Learn, and Writing for Class FOCUS Discuss Scavenger Hunt Assignment	Chapter 4
5	February 10 th	Preparing for and Taking Tests Individual Presentations	Chapter 5
6	February 17 th	Interacting with Instructors and Classes Individual Presentations	Chapter 6
7	February 24 th	Taking Control of Your Health Red to Black Scavenger Hunt Due	Chapter 7
8	March 3 rd	Taking Control of Your Finances and Future <i>Individual meetings due by March 4th!</i> Success roadmap reflective writing assignment due	Chapter 8

Course Policies: What Are My Responsibilities For This Course?

Announcements and Class Information

You are expected to adapt to any changes in due dates, readings, and schedules. If you miss a class, you are responsible for obtaining any information distributed during that class period. Students should log in daily to Blackboard/email for important announcements regarding deadline changes and/or campus activities.

Assignments

All assignments are due on the expected due date. Readings must be completed before coming to class, and students should be prepared to discuss each reading. All written assignments must be typed, double-spaced, and follow appropriate style guidelines. Please keep records of all your work until you receive your final grade for the course.

Academic Integrity

“It is the aim of the faculty of Texas Tech University to foster a spirit of complete honesty and a high standard of integrity. The attempt of students to present as their own any work they have not honestly performed is regarded by the faculty and administration as a serious offense and renders the offenders liable to serious consequences, possibly

suspension.” (2020-21 Texas Tech University Catalog, p.38). Academic Dishonesty, as defined in the catalog, “includes, but is not limited to, cheating, plagiarism, collusion, falsifying academic records, misrepresenting facts and any act designed to give unfair academic advantage to the students.” (2020-21 Texas Tech University Catalog, p.38).

Attendance and Participation

Attendance and participation is essential to your success. Students are expected to attend and be actively engaged in class. Information on observances of religious holy days can be found in the course policies section of the syllabus below. If you need to miss a class due to illness, please see the Illness-Based Absence section below.

****Covid Related Information****

Potential for Course Modality Change

If Texas Tech University campus operations are required to change because of health concerns related to the COVID-19 pandemic, it is possible that this course will move to a fully online delivery format. Should that be necessary, students will likely need a webcam and microphone and will be advised of additional technical and/or equipment requirements, including remote proctoring software.

Illness-Based Absence Policy

If at any time during this semester you feel ill, in the interest of your own health and safety as well as the health and safety of your instructors and classmates, you are encouraged not to attend face-to-face class meetings or events. Please review the steps outlined below that you should follow to ensure your absence for illness will be excused. These steps also apply to not participating in synchronous online class meetings if you feel too ill to do so and missing specified assignment due dates in asynchronous online classes because of illness.

1. If you are ill and think the symptoms might be COVID-19-related:
 - a) Call Student Health Services at 806.743.2848 or your health care provider.
 - b) Self-report as soon as possible using the ttucovid19.ttu.edu management system. This website has specific directions about how to upload documentation from a medical provider and what will happen if your illness renders you unable to participate in classes for more than one week.
 - c) If your illness is determined to be COVID-19-related, remaining documentation and communication will be handled through the Office of the Dean of Students, including notification to your instructors.
 - d) If your illness is determined not to be COVID-19-related, please follow steps 2.a-d below.
2. If you are ill and can attribute your symptoms to something other than COVID-19:
 - a) If your illness renders you unable to attend face-to-face classes, participate in synchronous online classes, or miss specified assignment due dates in asynchronous online classes, you are encouraged to visit with either Student Health Services at 806.743.2848 or your health care provider. Note that Student Health Services and your own and other health care providers may arrange virtual visits.
 - b) During the health provider visit, request a “return to school” note;
 - c) E-mail the instructor a picture of that note;
 - d) Return to class by the next class period after the date indicated on your note.

Following the steps outlined above helps to keep your instructors informed about your absences and ensures your absence or missing an assignment due date because of illness will be marked excused. You will still be responsible to complete within a week of returning to class any assignments, quizzes, or exams you miss because of illness.

Student Absences and the ODOS

Instructors of record (IoR's) have discretion to make decisions regarding student absences and missed assignments or exams. For example, if a student has missed an assignment or exam, the IoR can make the decision to allow a make-up or late submission. IoR's do not need “permission” or authentication from the Office of the Dean of Students (ODOS) to do so. Reference to University OP 34.04 may be helpful. Absences of 5 days or more should be referred to the DOS. When requesting medical documentation of a student's absences, only dates of service is required. Instructors do not need to know details of the medical situation. ODOS can accept documentation and provide verification (without details) as needed. If IoR's have students who are affected by COVID and are not allowed to attend in-person classes, this includes not going to the Testing Center to take exams. Contact Dean of Students (deanofstudents@ttu.edu)

ADA

Any student who, because of a disability, may require special arrangements in order to meet the course requirements should contact the instructor as soon as possible to make necessary arrangements. Students must present appropriate verification from Student Disability Services during the instructor's office hours. Please note that instructors are not allowed to provide classroom accommodation to a student until appropriate verification from Student Disability Services has been provided. For additional information, please contact Student Disability Services office in 335 West Hall or call 806-742-2405. Additional information may also be found in TTU O.P. 34.22.

Observances of a Religious Holy Day

Texas House Bill 256 requires institutions of higher education to excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day. The student shall also be excused for time necessary to travel. An institution may not penalize the student for the absence and allows for the student to take an exam or complete an assignment from which the student is excused. No prior notification of the instructor is required.

Classroom Etiquette

You are expected to arrive on time for each class and be prepared to discuss the assigned reading. This demonstrates respect for the learning community we are creating for one another. Supporting one another in dialogue is expected. In this class, we want to hear your opinions and ideas, and those of others are to be respected and acknowledged even if you disagree with them. Although the instructor will provide lectures on course material, other teaching methods will be used from time to time, which will require participation and discussion on your part; this is when you have an opportunity to really demonstrate your knowledge.

Email Communication

- Please use the TTU email system for all email communication.
- Students can expect to receive a reply to email messages sent to instructors within 24 hours on weekdays and within 48 hours on the weekend.

Technical Requirements and Assistance

For this course, you need a valid TTU email address, audio and video capabilities, and Internet access. Incomplete submission of assignments due to loss of Internet connection will not be accepted. Please note that library computers are available in case of technical difficulties with your computer.

IT Help Central is available to assist with eRaider sign-in problems, browser errors, and other technical difficulties you may encounter. For technical assistance, please contact IT Help Central at (806) 742-HELP, email them at ithelpcentral@ttu.edu, or visit the [IT Help Central website](http://www.ithelpcentral.ttu.edu) at www.ithelpcentral.ttu.edu. For student assistance with Blackboard, visit the Blackboard Student Support website at <http://bit.ly/1HLFh8A>

TTU Resources for Discrimination, Harassment, and Sexual Violence

Texas Tech University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from gender and/or sex discrimination of any kind. Sexual assault, discrimination, harassment, and other [Title IX violations](#) are not tolerated by the University. Report any incidents to the Office for Student Rights & Resolution, (806)-742-SAFE (7233) or file a report online at titleix.ttu.edu/students.

Faculty and staff members at TTU are committed to connecting you to resources on campus. Some of these available resources are:

- TTU Student Counseling Center, 806-742-3674, <https://www.depts.ttu.edu/scc> (Provides confidential support on campus.)
- TTU 24-hour Crisis Helpline, 806-742-5555, (Assists students who are experiencing a mental health or interpersonal violence crisis. If you call the helpline, you will speak with a mental health counselor.)
- Voice of Hope Lubbock Rape Crisis Center, 806-763-7273, voiceofhopelubbock.org (24-hour hotline that provides support for survivors of sexual violence.)
- The Risk, Intervention, Safety and Education (RISE) Office, 806-742-2110, www.depts.ttu.edu/rise/ (Provides a range of resources and support options focused on prevention education and student wellness.)
- Texas Tech Police Department, 806-742-3931, <http://www.depts.ttu.edu/ttpd/> (To report criminal activity that occurs on or near Texas Tech campus.)